



KMHA - Executive Minutes of Meeting

Accepted Apr. 10/17

Date: 07 March 2017
Location: Davidson Centre, Kincardine
Time: 7:00 pm
Duration: 2 hours

Present:

| | |
|---|--------------------------------------|
| R. Bishop, President | D. Lunn, Dir of Purchasing & Equip. |
| A. Tanner, Secretary/Webmaster | T. Trudeau, Director of Tournaments |
| J. Hunsburger (Past Privacy Officer) | R. Renaud, Treasurer & Gates |
| J. Beaty, Second Vice President | C. Lyndon, Technical Director |
| C. Page, Third Vice President | A. Janes, Director of Ice Scheduling |
| T. Aubrey/ M. Roppel, Dir. of Fundraising | T. Desmond, Referee Scheduler |
| B. Harmsworth, Director of Sponsorship | T. Dalcourt, Privacy Officer |
| T. Page, Director of Registration | |

Regrets:

- B. Richards, Head Trainer
- K. Boulton, First Vice President

Guests:

Chairperson: R. Bishop, President
Quorum: YES, 15 (8 required)
Attachments: A- Treasurer's Report
B- Important Dates

1.0 Acceptance of Previous Minutes

January and February minutes were approved.

2.0 New Business

Registration: Refunds – the bylaw clearly states 3 reasons for refunds. 1. Medical Issue
2. Player moving to higher level of hockey 3. First year player not enjoying their hockey experience. A statement should be visible for registrants so they are informed and aware. Perhaps after January 1st no refunds for all ages. Prior to October 1st for Junior Level players. Discussion was had. Voted. Passed. *** check November for Rules of Operation and make changes.

Motion to extend registration so no late fee March 31st to July 31st. After July 31st there will be a \$100 late fee and FULL payment is required. Voted and passed. *** update Rules of Operation.

Discussion of fees. Novice registration will be \$450. The Novice rep players will then pay the additional \$75 fee.

Cash Calendars for Tykes – this was an issue until even February 2017. Renee will contact Mike Hackett or Shawn Peet to see how to link our on line registration to a Paypal account for calendar payments. Melanie will look into getting the lottery licence set for April 1st.

Banners – are hung in the arena.

Monitor in the Lobby – interest in having a screen in the main lobby with dressing room information etc. Sponsors/ads can be run on this too. Discussion was had about KMHA covering up to \$5000. Voted. Passed.

Atomic Program – McDonalds will provide jerseys and socks to Atom HL/LL. No cost to KMHA. Motion was put forward. Voted. Passed.

Society of Energy Professionals Union – form to apply for funds to assist our monitor in the lobby. Applying for \$5000. Motion. Voted. Passed.

PWU – funds will be requested for Silverstick, up to \$2500. Motion. Voted. Passed.

Rob – action to complete paperwork for OPG funds.

Banquet – information needs to go out. Courtney will get it out to the girls. Rob will follow up with where the medals and pins are.



WOAA – 75th Anniversary banquet tickets available if interested. We will offer Josh Howald a ticket to the banquet. Derrick Burrows has been recognized. July 22nd banquet. There is 1 golf ticket still available. Let Rob know if interested.
Goderich – proposal to not charge gate fees at WOAA meeting. Motion to join Goderich. Voted. Passed.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had. Update: IN PROGRESS

ACTION 06-09-2016: Tom to send amalgamation information to Angie to post and Angie to set up survey on the website for the membership in preparation for moving forward. IN PROGRESS. Meeting this Thursday for further info. Can consider posting a survey at a future date. We aren't ready for this quite yet.

ACTION 03-10-2016: Discuss in April the possibility of earlier tryouts for both boys and girls hockey, with the possibility of moving the hockey school ahead a week or more. In progress.

ACTION 03-10-2016: Tamara will review the new dressing room policy information and add it to the manager's manual. IN PROGRESS. Rob to send Tamara the Coaches handbook.

ACTION 03-10-2016: Bob looking into the OMHA interactive clinic and will try to book it again. IN PROGRESS.

ACTION 03-10-2016: Darryl will look into the sponsorship agreement regarding sponsor bars. Perhaps removing them from the jerseys would allow easier sharing of jerseys between teams for size purposes. IN PROGRESS.

ACTION 10-01-2017: Rob will work with Darryl to get banners ordered for April. IN PROGRESS.

ACTION 10-01-2017: Angie to talk to Erin Peet about how to post a survey on the website. IN PROGRESS.

ACTION 10-01-2017: Angie to develop survey similar to Petrolia's and have on line ready by end of year. IN PROGRESS.

ACTION 10-01-2017: Angie to email Erin Peet and see if there is an option to set up online payment for next year for Silverstick. IN PROGRESS.

4.0 President's Report

We are losing locker space in our current locker room to the Davidson Centre. We will be doing a clean out of this space, and relocating items required.

Rob is looking to leaving in September. He is interested in taking over Director of Tournaments at that time. He will assist anyone interested in moving into his position. Rob was nominated to Director of Tournaments by Melanie and 2nd by Chris. Voted. Elected.

5.0 First VP's Report (Boy's Representative teams)

No report due to absence.

6.0 Second VP's Report (Boy's Local League teams)

No report due to absence.

7.0 Third VP's Report (Girl's teams)

A number of teams heading off to Provincials.

Sponsorship plaques are on their way and the bench staff additional pictures.

8.0 Treasurer's Report

See attached report.



9.0 Secretary/Webmaster's Report

Kelly Helm is our new webmaster/secretary. Future meetings will be on Mondays.

10.0 Director of Purchasing and Equipment Report

No report at this time.

11.0 Director of Fundraising Report

Banquet planning underway.

12.0 Director of Registration Report

We will transfer girls from Tiverton & Ripley into HCR over the next few weeks to help with registration. This would allow them to pay on line. If Rob can be provided a list of all girls that did not register on line and had to pay cash.

13.0 Privacy Officer Report

No report at this time.

14.0 Director of Sponsorship & Gates

Atomic McDonalds – see New Business

15.0 Referee Scheduler Report

1 more ref became Level 2 certified.

16.0 Ice Scheduler Report

Adam is asking if we have pins. Tammy has some she can provide.
Request to post the Atom and Midget OHMA finals schedule on the website. Doug Kennedy and Derrick Burrows will drop the game 3 puck for the Atoms and Midgets.
Courtney to let Adam know what teams are in Provincials so he can continue scheduling practices.

17.0 Technical Director Report

No report at this time.

18.0 Director of Tournaments Report

Position Vacant.

19.0 Head Trainers Report

No report due to absence.

20.0 Next Meeting Details

The next meeting will be Monday April 3rd, 2017 at 7:00 pm at the Davidson Centre. Meetings are normally held the first Monday of every month.

Minutes by: A. Tanner



Attachment A

KMHA BUDGET REPORT
2016/2017
Period Ending February 28, 2017

| <u>REVENUE</u> | <u>BUDGET</u> | <u>ACTUAL</u> | <u>VARIANCE</u> |
|----------------------------|---------------------|-------------------|----------------------|
| Registration | \$208,000.00 | 198,689.01 | (\$9,310.99) |
| Hockey School (net) | \$20,500.00 | 7,344.20 | (\$13,155.80) |
| Power Skating School (net) | \$6,000.00 | 2,474.04 | (\$3,525.96) |
| Calendars (net) | \$32,832.00 | 17,065.60 | (\$15,766.40) |
| Sponsors | \$14,500.00 | 11,697.45 | (\$2,802.55) |
| Donations | \$20,000.00 | 19,333.42 | (\$666.58) |
| Gate Receipts | \$18,000.00 | 11,906.24 | (\$6,093.76) |
| Equipment Sale | \$0.00 | - | \$0.00 |
| Fundraising (net) | \$0.00 | - | \$0.00 |
| Ties & Decals | \$0.00 | - | \$0.00 |
| Pigs of Hope | \$0.00 | - | \$0.00 |
| Tournament-Midget | \$9,900.00 | 6,800.00 | (\$3,100.00) |
| Silverstick | \$58,100.00 | 47,894.75 | (\$10,205.25) |
| Interest & Investments | \$0.00 | - | \$0.00 |
| Releases | \$0.00 | - | \$0.00 |
| | \$387,832.00 | 323,204.71 | (\$64,627.29) |

| <u>EXPENSES</u> | | | |
|-----------------------------|---------------------|-------------------|---------------------|
| Ice Rental | \$200,000.00 | 120,284.06 | \$79,715.94 |
| Development Skills (net) | \$8,500.00 | 310.00 | \$8,190.00 |
| Equipment/Pennants/Trophies | \$30,000.00 | 16,847.83 | \$13,152.17 |
| Insurance-OMHA | \$18,000.00 | 15,588.71 | \$2,411.29 |
| Registration-OMHA | \$4,000.00 | 4,228.64 | (\$228.64) |
| Registration/Insurance-OWHA | \$9,000.00 | 10,334.00 | (\$1,334.00) |
| Advertising | \$500.00 | - | \$500.00 |
| Clinics & Meetings | \$10,000.00 | 7,554.30 | \$2,445.70 |
| Bank Charges | \$5,000.00 | 5,413.40 | (\$413.40) |
| Office Supplies | \$2,000.00 | 2,754.40 | (\$754.40) |
| Referees | \$40,000.00 | 20,379.49 | \$19,620.51 |
| Tournament - Midget | \$8,000.00 | 5,208.39 | \$2,791.61 |
| Silverstick | \$30,155.00 | 32,472.53 | (\$2,317.53) |
| Year end Banquet | \$15,000.00 | - | \$15,000.00 |
| Accounting Fees | \$100.00 | - | \$100.00 |
| Miscellaneous | \$3,000.00 | 8,707.77 | (\$5,707.77) |
| Team Pictures | \$4,200.00 | - | \$4,200.00 |
| | \$387,455.00 | 250,083.52 | \$137,371.48 |

\$377.00 **\$73,121.19**

Chequing A/C Balance to Mar 7/17 \$130,717.05
 Lottery A/C Balance to Mar 7/17 \$94,525.17

Budget Approved by Executive: Approved



Attachment B

Important Hockey Dates

| Month | Actions | Responsibilities |
|----------------------|---|--------------------------------|
| January | | |
| 10 | Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline) | |
| 15 | Deadline to add affiliate players. | |
| 15 | Post on Website that spring tryout teams must notify VP Girls with required info by February 15th | |
| 30 days prior to AGM | Post AGM material on web. | Secretary |
| February | | |
| 10 | Deadline for player addition to a roster. | |
| Within first 15 days | AGM | President |
| | | |
| March | | |
| | | |
| | | |
| April | | |
| | | |
| | | |
| May | | |
| anytime | Engrave any trophies | Director of Purchasing & Equip |
| | Review of Financials | Treasurer |
| 31 | Representative team entries and fees are to be received by the W.O.A.A. Office . | President |
| 31 | OHMA last day for tryouts or exhibition games. | |
| tbd | OWHA AGM | |
| | Request Coaching Applications | Hockey Committee |
| June | | |
| Anytime | Coaching Applicants reviewed | Hockey Committee |
| | OMHA AGM | Town Contact or Delegate |
| 01 | OMHA Closing date for team entries | |
| 30 | Fiscal year end | Finance |
| tbd | Registration nights | Registrar |
| tbd | Silverstick AGM | Tournaments |
| July | | |
| Anytime | WOAA proposed amendments due 60 days prior to AGM. | Town Contacts |
| Anytime | Book Silver Stick tourneys for Rep teams. | First VP |
| | | |
| August | | |
| Anytime | Select Rep Coaches | Hockey Committee |
| 15 | OHMA first day for tryouts or exhibition games. | |



| | | |
|--------------------------|--|---|
| 31 | WOAA account must be paid in full from prior season. | |
| anytime | Revise Police Check instructions | Privacy Officer |
| September | | |
| | Require Novice HL Convenor | Second Vice President |
| Anytime | Coach Meetings | First Vice President Second Vice President Third Vice President |
| tbd | OWHA General Meeting | Third Vice President |
| 3rd Tuesday of September | WOAA Annual Minor Hockey Meeting. Return trophies. | Town Contacts or delegate |
| 15 | Tournament applications due to WOAA. | |
| 15 | All Local League entries and fees are to be received by WOAA. | President |
| 18 | Last day to withdraw Boys Rep team without penalty. | |
| Anytime | Post OWHA/OMHA revised suspension lists in arenas (ref room and boards). | Town Contact |
| End of Sept. | Team photos arranged | tbd |
| October | | |
| 01 | OWHA Rep Team Registration deadline. | |
| 09 | Rep player rosters due on line (not staff) | |
| | | |
| | | |
| November | | |
| 01 | WOAA deadline to return trophies | Town Contacts |
| 01 | HL/LL rosters due (WOAA rule) | 2 nd VP (Local League) |
| 15 | Rep Team Rosters must be approved. | Registrar |
| 15 | OWHA HL Registration deadline | 2 nd VP (Local League) |
| Tbd | Municipality grant application due | Director of Fundraising |
| | | |
| December | | |
| 01 | HL/LL Rosters must be approved. | Registrar. |
| 15 | Last day to move a player to a lower division/category and be able to affiliate back up. | |
| anytime | Prep AGM material for posting. | Executive. |